



## Customer Complaint Form

Customer Details:

First Name			
Surname			
Full contact address for writing to you (including postcode)			
TGA Account Number			
Daytime Phone Number		Mobile	
Home Phone Number		Email	

If you are contacting us on behalf of a customer (e.g. friend or relative) please give us your details:

Full Name		Relationship to customer	
Full contact address for writing to you (including postcode)			
Daytime Phone Number		Mobile	
Email		Ref	

Details of your purchase from us (if applicable);

Date of Purchase		Invoice No	
Product Purchased		Salesperson	



Please provide us with details of your complaint including dates and names if possible:

A large, empty rectangular box with a thin black border, intended for the user to provide details of their complaint.

We will to reply to you within 7 days of receipt of your complaint. In this reply we may ask for further information if required, and outline a timescale in which your complaint will be processed.